

STUDENT
ENERGY

ENERGY EDUCATION PROJECT LEAD

POSITION DESCRIPTION

Student Energy is a global charity building the next generation of energy leaders. We are a hard-working, fast paced team devoted to youth empowerment in the world of energy. Our team punches above its weight to develop innovative programs, meaningful international partnerships, and serve our community of young energy changemakers. Check out our [theory of change](#) to see what we do and why.

Student Energy is looking to hire a full-time fixed term (40 hours per week) Energy Education Project Lead to support the development of a new program, the Energy Transition Specialist course (ETS). The ETS course is an online web-based program aimed at young people aged 18-30 who are eager to enter careers in cleantech innovation, energy analysis and modelling, research and development, energy efficiency, and all other sectors related to the sustainable energy transition. The Energy Education Project Lead will assist in **the project management** of this program, working on website development to host the online course, a process of curriculum development with energy experts and other stakeholders, digital content creation and editing, and conducting digital outreach.

Reporting to the Communications Manager, the Energy Education Project Lead will work with Student Energy in the following ways:

- Lead a process of gap analysis and stakeholder consultation to aid in the curriculum development for the ETS course
- Assist with designing and managing the online platform that will host the course, including website development, content writing, and editing
- Lead digital marketing and outreach efforts to recruit diverse youth cohort for the course
- Develop systems for digital check-ins, assessment tracking, and community building for the participants
- Manage data tracking of all young people and other stakeholders engaged in the ETS course
- Assist the Communications Manager with team meetings, youth and stakeholder consultations, and project support
- Other tasks as assigned.

REQUIREMENTS

The ideal candidate will possess the following qualities:

- Passionate and knowledgeable about energy systems and energy education
- Interest in digital convening, digital platform design, and community building
- Detail-oriented and highly organized
- Eager to learn new skills, and ready to take on whatever comes next
- Desire to build or improve upon leadership skills
- Creative, go-getter with natural curiosity
- Incredible writer with mastery of English language and grammar
- Desire to build or improve upon leadership skills
- Self-motivated and driven to produce quality results

- Must be an independent worker as the position will likely be remote due to COVID-19
- Must have access to a computer as one will not be provided

Applicants must meet eligibility requirements:

- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Assets:

- Demonstrated experience in communicating energy issues to diverse audiences
- Youth and public engagement experience
- Ability to speak multiple languages is a strong asset

Note, if you do not feel that you qualify, but you are interested in the position and are willing to learn please apply. We are interested in a diverse team and willing to train the right person. Explain why you want the position and why you think you should be considered in your cover letter.

COMPENSATION

The Leaders Fellowship Coordinator will receive \$19/hour CAD, and work 40 hours a week for 6 months, between September 28, 2020 and March 31, 2021. This position is based in Vancouver, British Columbia at Student Energy's Gastown office.