

STUDENT  
**ENERGY**

## Future Skills Coordinator

### Position Description

Student Energy is a global charity building the next generation of energy leaders. We are a hard-working, fast paced team devoted to youth empowerment in the world of energy. Our team punches above its weight to develop innovative programs, meaningful international partnerships, and serve our community of young energy changemakers. Check out our [theory of change](#) to see what we do and why.

Student Energy is looking to hire a full-time fixed term (40 hours per week) Future Skills Coordinator to support the development and design of a new digital program to deliver to our global youth network. The Future Skills Coordinator will get to research, test, and deploy a virtual platform to host this new Student Energy Ambassadors program and help digitalize course content.

Reporting to the Director of Global Youth Engagement, the Future Skills Coordinator will work with Student Energy in the following ways:

- Manage the development of digital content and resources
- Research and test virtual curriculum platforms
- Create virtual social spaces, work to build digital engagement in our network and virtual community-building opportunities
- Manage data tracking of our network
- Assist the Director with virtual community team meetings and project support
- Other tasks as assigned.

### Requirements

The ideal candidate will possess the following qualities:

- Passionate about energy and sustainable energy systems
- Detail-oriented and highly organized
- Must be eager to learn new skills, and ready to take on whatever comes next
- Desire to build or improve upon leadership skills
- Interest in digital convening and community building
- Interest in virtual curriculum building
- Creative, go-getter with a natural curiosity
- An incredible writer with a mastery of the English language and grammar
- Desire to build or improve upon leadership skills
- Self-motivated and driven to produce quality results
- Must be an independent worker the position may be remote due to COVID-19
- The successful applicant must have access to a computer as one will not be provided

### Compensation AND TERM

The Future Skills Coordinator will receive \$20/hour CAD, and work 40 hours a week for 6 months, between September 28, 2020, and March 31, 2021. This is a remote work position.